



## ***SOCIAL COMMITTEE RESPONSIBILITIES***

### ***Social Committee Chairs:***

- Represent Social Committee at SBLDC Board meetings
- Plan approximately one social event per month
  - Reserve locations for social functions
  - Acquire approval from board prior to any monies spent
  - Notify Music Committee for special playlist, if necessary
- Create "Invitation" poster to advertise each party
  - Arrange for the poster and sign-up sheet to be available at all dance sessions
  - Send party information to Webmaster for posting to the home page
- Plan decorations, set-up and clean-up for events
- Plan for photos of events
  - Arrange for pictures to be sent to Webmaster to post and to Member-at-Large for publications
- Store all party items and transport to parties • Encourage members to wear their name badges